

Risk Assessment

Risk assessment template based on the Health and Safety Executive model.

Activity/Person/Location	Volleyball training and games – COVID 19 risk assessment
Service Area	
Manager	Nadim Mea
Assessor(s) including employee representative	Nadim Mea
Date of assessment	29 th September 2020
Review date	30 th October 2020

Resultant Risk Rating Please tick	
High	
Medium	
Low (normal)	X

What are the hazards?	Who may be harmed and how? (risk)	What are you already doing?	What further action is necessary?	Actions by whom?	Action by when?	Date Completed
Infection being passed directly from person to person	Players, coaches, support staff, members of the public in the facility	Signs detailing COVID-19 symptoms at venue/court entrance.	All attendees reminded of the following: <ul style="list-style-type: none"> To lower the frequency of bodily contact, players/ teams must have no handshakes, celebrations/ high fives. Players reminded not to help one another off the floor, to reduce touching of hands. Player huddles / team talks must allow for social distancing of 1m 			
Infection being passed directly from person to person	Players, coaches, support staff, members of the public in the facility	Maximum of 6 people at the venue including players, coaches, support staff & officials. Use hand washing procedure.	<ul style="list-style-type: none"> Wash hands thoroughly for 20 seconds after going to the toilet and use alcohol based hand rub. Avoid shouting at all times due to the increased risk of aerosol transmission. Social distancing rules apply if not on the court in a playing capacity. 			

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			<ul style="list-style-type: none"> • No congregating once training or game has ended. • Clear signage to ensure a singular flow of people in and out of the venue. 			
Infection being passed directly from person to person	Players, coaches, support staff, members of the public in the facility	Attendees advised before leaving the house, they should check they do not have a high temperature, do not have a persistent cough, they have not lost their sense of taste and/or smell, they have not been in contact with a person with suspected COVID-19 within the past 48 hours, they have not been advised to self-isolate as per NHS guidance. They are not shielding or living with anyone that is either high risk or shielding. Train and play outside if possible. If indoor is permissible, ensure that any doors/windows that surround an indoor court are open to allow ventilation.				
Infected surfaces in the building e.g. door handles, chairs and benches	Players, coaches, support staff	Regular disinfection of heavily used areas and surfaces. Dispose of cleaning equipment. Hand sanitiser available Outside sports hall entrance to building. Use separate entrances and exits to the court where possible.	All attendees reminded to; <ul style="list-style-type: none"> • Avoid touching high contact surfaces e.g. door handles, benches, chairs. • Use hand sanitiser frequently during practice 			
Infected equipment	Players, coaches and support staff	Players/teams & officials should arrive at the venue	All attendees reminded of the following:			

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e.g. basketball, water bottles, towels		in their game attire to avoid using changing rooms. No water bottles should be provided by coaches/clubs. All water bottles named. Bin available to dispose of cleaning equipment.	<ul style="list-style-type: none"> • Not share water bottles. 			
Toilets and changing rooms	Players, coaches and support staff	Cleaned regularly. Suitable hand washing equipment available in toilets and changing rooms. Venues should operate a 1 in, 1 out rule when toilets have restricted access. No sharing of towels by players, staff or officials.	All attendees reminded of the following: <ul style="list-style-type: none"> • Arrive changed, ready to play. • Avoid prolonged time in the toilet. • Avoid showering and changing at venue where possible. • Wash hands thoroughly for 20 seconds and use an alcohol-based hand gel after going to the toilet 			
Increased risk to individuals with underlying medical conditions and those from BAME groups	Those with underlying medical conditions and BAME groups	Staff should make sure any participants within high risk group have all risk assessment information available so they can make an informed choice about joining the session.				
Social distancing not being adhered due to first aid or injury treatment required	Players, coaches and support staff	First Aider to ensure face mask is worn and hands and equipment are sanitised before and after treatment. Waste disposed of safely. Accident form completed.				
Participation	Staff Members Visitors	Maximum of 6 people taking part. Balls to be cleaned with sanitiser after every set or every 30 minutes during training sessions or match day warm up (or other period				

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Symptoms	Staff Members Visitors	<p>considered reasonable based on the number of balls used during training/warmups)</p> <p>Poster on display outlining Government guidelines on symptoms.</p> <p>Symptoms: <ul style="list-style-type: none"> •A high temperature •A new, continuous cough •A loss of or change in your sense of smell or taste </p> <p>There are temperature checks when using the site.</p> <p>Anyone that develops symptoms of Covid-19 whilst at the site to go straight home, to self-isolate and order a test; if they need to be collected, they can wait somewhere away from others; if they are having difficulty breathing to call 999 and tell the operator that they are having difficulty breathing and have Covid like symptoms)</p> <p>NHS Covid-19 testing is available via the NHS testing and tracing webpage or by dialling 119 (or dial111 if they show signs.</p> <p>Risk assessment sent to just host hirers and available on web page.</p>				
Arriving and leaving	Participants and Staff	Arrive through reception and follow corridor to hall.				

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		Exit through fire exit doors when finished, opened and closed by CG staff. No congregating in foyer or car park or other parts of the building. Use hand sanitisers before entering and when leaving. Use of face mask advisable when walking through building. Those using the site to download and use the NHS Covid 19 app.				

It is important you discuss your assessment and proposed action with employees and their representatives. A risk assessment is only effective if you and your employees act on it. You must follow through with any actions required and review it on a regular basis. You should review your risk assessment if you think it may no longer be valid e.g. following an accident/incident, or if there are significant changes to the hazards in your workplace, such as new equipment or work activities. You should consider, at a minimum, an annual review of your assessment. Risk assessment guidance is available for further information and advice on carrying out a risk assessment.