

Risk Assessment

Risk assessment template based on the Health and Safety Executive model.

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|--|---------------------------------|
| Activity/Person/Location | Netball training and games |
| Service Area | |
| Manager | Nadim Mea |
| Assessor(s) including employee representative | Nadim Mea |
| Date of assessment | 29 th September 2020 |
| Review date | 30 th October 2020 |

| Resultant Risk Rating Please tick | |
|--------------------------------------|---|
| High | |
| Medium | |
| Low (normal) | X |

| What are the hazards? | Who may be harmed and how? (risk) | What are you already doing? | What further action is necessary? | Actions by whom? | Action by when? | Date Completed |
|---|--|--|--|------------------|-----------------|----------------|
| Infection being passed directly from person to person | Players, coaches, support staff, members of the public in the facility | <p>Signs detailing COVID-19 symptoms at venue/court entrance.</p> <p>Temperature checks at Castle Green reception advisable. Screening data to be kept within the club for 21 days before confidentially destroying in-line with GDPR. Club responsible for having details of participants for Track and Trace.</p> <p>Use of face mask when walking through building.</p> <p>Download and use NHS Covid 19 track and trace app for users of the site.</p> | <p>All attendees reminded of the following:</p> <ul style="list-style-type: none"> To lower the frequency of bodily contact, players/teams must have no handshakes, celebrations/ high fives. Players reminded not to help one another off the floor, to reduce touching of hands. Player huddles / team talks must allow for social distancing of 1m | | | |
| Infection being passed directly from person to person | Players, coaches, support staff, members of the public in the facility | <p>Maximum of 6 people at the venue including players, coaches, support staff & officials.</p> | <ul style="list-style-type: none"> Wash hands thoroughly for 20 seconds after going to the toilet and use alcohol based hand rub. Avoid shouting at all times | | | |

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| | | Use hand washing procedure. | due to the increased risk of aerosol transmission. <ul style="list-style-type: none"> • Social distancing rules apply if not on the court in a playing capacity. • No congregating once training or game has ended. • Clear signage to ensure a singular flow of people in and out of the venue. | | | |
| Infection being passed directly from person to person | Players, coaches, support staff, members of the public in the facility | Attendees advised before leaving the house, they should check they do not have a high temperature, do not have a persistent cough, they have not lost their sense of taste and/or smell, they have not been in contact with a person with suspected COVID-19 within the past 48 hours, they have not been advised to self-isolate as per NHS guidance. They are not shielding or living with anyone that is either high risk or shielding. | | | | |
| Infected surfaces in the building e.g. door handles, chairs and benches | Players, coaches, support staff | Regular disinfection of heavily used areas and surfaces. Dispose of cleaning equipment. Hand sanitiser available outside sports hall entrance to building. Enter through sports hall corridor and exit through fire exit doors. | All attendees reminded to; <ul style="list-style-type: none"> • Avoid touching high contact surfaces e.g. door handles, benches, chairs. • Use hand sanitiser frequently during practice Regular cleaning by Town and Country cleaners. | | | |
| Infected equipment e.g.ball, water bottles, towels | Players, coaches and support staff | Players/teams & officials should arrive at the venue in their game attire to avoid | All attendees reminded of the following: <ul style="list-style-type: none"> • Not share water bottles. | | | |

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| | | using changing rooms. No water bottles should be provided by coaches/clubs. All water bottles named. Bin available to dispose of cleaning equipment. | | | | |
| Toilets and changing rooms | Players, coaches and support staff | Cleaned regularly. Suitable hand washing equipment available in toilets and changing rooms. Venues should operate a 1 in, 1 out rule when toilets have restricted access. No sharing of towels by players, staff or officials. | All attendees reminded of the following: • Arrive changed, ready to play. • Avoid prolonged time in the toilet. • Avoid showering and changing at venue where possible. • Wash hands thoroughly for 20 seconds and use an alcohol-based hand gel after going to the toilet | | | |
| Increased risk to individuals with underlying medical conditions and those from BAME groups | Those with underlying medical conditions and BAME groups | Participants within high risk group have all risk assessment information available so they can make an informed choice about joining the session. | Continue to follow Government guidelines. | | | |
| Social distancing not being adhered due to first aid or injury treatment required | Players, coaches and support staff | First Aider to ensure face mask is worn and hands and equipment are sanitised before and after treatment. Waste disposed of safely. Accident form completed. | | | | |
| Symptoms | Staff Members Visitors | Poster on display outlining Government guidelines on symptoms. Symptoms: •A high temperature •A new, continuous cough | | | | |

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| | | <p>•A loss of or change in your sense of smell or taste</p> <p>There are temperature checks when using the site. Anyone that develops symptoms of Covid-19 whilst at the site to go straight home, to self-isolate and order a test; if they need to be collected, they can wait somewhere away from others; if they are having difficulty breathing to call 999 and tell the operator that they are having difficulty breathing and have Covid like symptoms)</p> <p>NHS Covid-19 testing is available via the NHS testing and tracing webpage or by dialling 119 (or dial111 if they show signs.</p> <p>Risk assessment sent to just host hirers and available on web page.</p> | | | | |

It is important you discuss your assessment and proposed action with employees and their representatives. A risk assessment is only effective if you and your employees act on it. You must follow through with any actions required and review it on a regular basis. You should review your risk assessment if you think it may no longer be valid e.g. following an accident/incident, or if there are significant changes to the hazards in your workplace, such as new equipment or work activities. You should consider, at a minimum, an annual review of your assessment. Risk assessment guidance is available for further information and advice on carrying out a risk assessment.